



# WYMONDHAM COLLEGE

A World Class State Boarding and Day School

Executive Principal: Andy Robinson MChem NPQH

Head of School: Dale McMorran BA (Hons) QTS

March 2025

Dear Parent/Carer

I wish to acknowledge receipt of your intention to appeal against the refusal to admit your child to **Wymondham College**.

On behalf of the Academy Trust, I enclose a Notification of Appeal form for you to complete. This form invites you to state your personal reasons for appealing against the refusal to admit. It is important for you to do so, as the panel members will be able to acquaint themselves with your reasons for appealing before the hearing. You will, of course, be given the opportunity to amplify or give further reasons, verbally, in support of your appeal at the 'hearing'. Please find some additional guidance - [Appeals Guidance](#).

Please complete and return the form to us by **Friday 28<sup>th</sup> March 2025**. If the form is not returned by that date, I will withdraw your intention to appeal.

Any appeal lodged for an on-time application will be heard by the end of the summer term (22<sup>nd</sup> July 2025). The County Council arranges and organises the hearing. You will be emailed in due course with further details regarding the appeal process for your preferred school. Please ensure you add [nicole.fenton@norfolk.gov.uk](mailto:nicole.fenton@norfolk.gov.uk) to your contacts so that the email does not go to your spam folder. You will be given at least 10 days prior notice of the date and time of your hearing.

All appeals are currently being conducted virtually using Microsoft Teams software. You will have the option of a video conference, a telephone conference or a paper hearing based on your written submission.

**Parents should be aware that not all appeals are successful. Of the 192 appeals heard in Norfolk for the Secondary Transfer round for September 2024, 55 were successful.**

Yours faithfully

Mr D McMorran  
Head of School

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Wymondham College is a member of the Sapientia Education Trust, a charitable company limited by guarantee, registered in England and Wales with company number 7466353.